

## DEPUTY PRODUCTION DIRECTOR

**Location : Heverlee, Belgium**

**Contract type : Permanent, full time**

**Department : Production**

### Purpose of the job

The Deputy Production Director assists the production Director in all tasks, and more specifically:

- Taking care of the logistic Management within the Ekinops Belgium Production Plant : Leads the team and handles processes involved in the supply chain, leading a variety of parties including the logistic team, suppliers, sub-contractors and the production.
- Coordinating processes to ensure customer satisfaction.
- Using with a great agility the ERP tools (SAP) and other IT tools to handle and supervise
- Supporting new products introductions in close relationship with Industrial product managers (IPM), coordinates and follow-up all activities within the plant
- Put the monthly long term planning in the system and report the constraints and issue to corporate.

### Duties and responsibilities

The job is situated in a production environment that is working back to back to customer orders.

Activities :

- Introduction of new products from EKINOPS Group
- applying company rules and processes
- Processing of Loans and internal requests in close coordination with IPMs
- Follow-up prototyping with IPM and R&D
- Plan and follow-up High mix Low, Medium and High volumes orders
- phase-out EOL products , minimizing obsolete stock of components and sub-assemblies
- Bring in the team the up-to-date tools regarding production management
- Follow-up forwarders

Some KPIs :

- Stock levels
- Continuous review of Components' MOQ and challenge of purchasing team
- Service rate towards customers, on time deliveries >98%  
+/- 15K units per month over 150 order lines

## Skills and profile

### Education level & general experience

- 12 years experience in a production environment with position led at different levels
- A1 logistic
- 5 years' experience in Logistics management in a production of electronic or electro mechanic products in a very high quality and high flexibility demanding environment (industrial, aeronautic, automotive , ...)

### Technical knowledge

- PC MS Office
- Strong expertise in using ERP for the main functionalities used in a production environment (**specific expertise in SAP is a plus**).
- Strong expertise in Excel
- Lean-Six sigma tools or equivalent (The 5 Whys, The 5S System, Value Stream Mapping, Regression Analysis, Pareto Chart, FMEA, Kaizen (Continuous Improvement), Poka-yoke (Mistake Proofing))
- Ability to report on quality complaints using standard reporting methods (8D or similar)

### Behavioural indicators

- Strong leadership and teamwork skills
- Communication and interpersonal skills
- Ability to manage changes
- Be analytical and creative, and possess strong knowledge in a variety of disciplines such as component purchasing, logistic department management, production management and scheduling, plant organization, ...
- Creative problem-solving skills
- Flexible
- Ability to plan, direct and coordinate teams with a pro-active attitude, led by example.
- Fluent in Dutch and English, French is a plus.